

Online Shop User Guide

#makeityours

Step 1

ADM opens online shop for set period

Club shares online shop link via email & social media to all members

Club informs members of how shop works

- Delivery 2-4 weeks after shop closing date
- No orders can be accepted if not placed by closing date
- Orders delivered to the club free of charge and distributed to members, or alternatively posted to members preferred address for a nominal fee

Step 2

ADM close shop & process orders on date specified

ADM notifies members of any shortages within 7 days

ADM confirm expected delivery date to members within 7 days

Step 5

ADM dispatch orders to address agreed

Step 6

Club or members directly receive orders

Club distributes orders to members if delivery option chosen

Happy customers who provide testimonial & images for ADM to use via social media.

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